

**Marlboro County School District**  
Student Transfer Regulations

Purpose: To establish the basic structure for the intra-district transfer of enrolled students.

The district will consider the transfer requests under the following circumstances.

- Students living in any given attendance area will have first choice for school membership in that area.
- Students enrolled in the Pre-Kindergarten program at a given school may remain at that school throughout the grades that are served.
- Students may attend a school with siblings who were enrolled in that school prior to July 1, 2018. With exception of Pre-Kindergarten. (Must follow CERDEP guidelines)
- Students who have a medical condition and have a written letter from their physician on letterhead.
- Students who have extraordinary circumstances:
  - Transfers necessitated by parental separation that mandate the parent awarded custody to move out of the previous attendance area for the remainder of the school year.
  - Death or serious illness necessitating removal to another attendance area for the convenience of the temporary guardian.
  - Transfers authorized by the superintendent that are deemed necessary to avoid disturbance of the peace, riot or civil disturbance.
  - Placement or change of placement in foster care.
- Students who become nonresidents of an attendance area should be allowed to continue in attendance for the remainder of the school year.
- Students of district employees who work in a particular attendance area may attend school in that attendance area.

The district will not consider the transfer requests due to the following.

- Students may not transfer to a school out of attendance area if the transfer results in the class size being greater than 22.
- Students may not transfer out of attendance area if the transfer results in the class size being less than 15.
- Students may not transfer to a school out of attendance area if the parent or guardian cannot provide transportation.
- Students may not transfer to a school out of attendance area if the transfer is to avoid a discipline situation, academic difficulty, or attendance concerns.

The district may revoke student transfer requests due to the following.

- Students may be returned to attendance area due to excessive tardiness or absences.